Digital Opportunity Grant Questions - Track 2b

Introduction

Thank you for your interest in the N.C. Department of Information Technology's Digital Opportunity grant program. Please complete the following information to apply for grant funding for Track 2: Computer Ownership, Capacity Building, and Sustainability Program.

Within Track 2, organizations may apply for either:
- Track 2a: Computer Refurbisher Hub (Hub)
- Track 2b: Computer Deployment Lead (Lead) with Computer Deployment Partners (Partner).

All grant guidance, application and training materials are available at ncbroadband.gov/Digital-Opportunity-Grant.

If you have questions about the grant program, program guidance or any other program-related questions, please contact the NCDIT Office of Digital Opportunity at digitalopportunity@nc.gov.

For tech support on the Qualtrics application, please contact Erin Huggins at eshuggin@ncsu.edu.

All questions are mandatory and MUST be answered.

Applicant Tracks
Track 2: Computer Ownership, Capacity Building, and Sustainability Program

This application is for Track 2: Computer Ownership, Capacity Building, and Sustainability Program. Within Track 2, Hubs (Track 2a) may not apply for Lead (Track 2b) funds and vice versa. Please indicate which Computer Ownership track you are applying for.

o   Track 2a: Computer Refurbisher Hub (Hub)
o   Track 2b: Computer Deployment Lead (Lead) with Computer Deployment Partners (Partner)

This application is for Track 2: Computer Ownership, Capacity Building, and Sustainability Program. Applicants can apply for Track 1 and/or Track 2, but applications

are separate. Do you also plan to apply for Track 1: Digital Skills, Digital Navigation, and Online Safety funding?
- o Yes, we plan to apply for Track 1 funding.
- o No, we do not plan to apply for Track 1 funding.

Applicant Information
Track 2: Computer Ownership, Capacity Building, and Sustainability Program

Organization - Provide the full legal name of your organization.
_____

Organization EIN - Provide your organization's EIN. *(The EIN is a federal nine-digit tax ID number that IRS assigns to nonprofits, charities, organizations, and businesses in the following format: XX-XXXXXXX.)*_____

UEI number – Provide your organization's UEI number (formerly known as a SAM.gov number). *(The number is a 12-character alphanumeric Unique Entity ID assigned to an entity by SAM.gov.)*_____

Is your organization a nonprofit (e.g., 501(c)(3)?
- o Yes
- o No

If yes, please upload your charitable solicitation license below. (*You will be asked to upload a document into the portal***)**

Please indicate which category best describes your organization:
- o Community service organization (Local government, Local library system, K-12 school system)
- o Nonprofit organization (only 501(c)(3) nonprofits are eligible to apply)
- o Higher education institution
- o Regional entity
- o State government agency and federally recognized tribal government entity

Mailing Address - Enter your organization's official mailing address.
- o Street Number and Name _____
- o City or Town _____
- o State _____
- o ZIP Code _____

Physical address, if different from mailing address.
- o   Street Number and Name _____
- o   City or Town _____
- o   State _____
- o   ZIP Code _____

Telephone - Provide the primary contact number for your organization (xxx-xxx-xxxx).
_____

Website - Share your organization's website. _____

Main Point of Contact - Provide the name of the primary contact person.
- o   First Name _____
- o   Last Name _____
- o   Title _____
- o   Email _____
- o   Phone Number _____

Name and email address of the authorized signatory.
- o   First and Last Name _____
- o   Email _____

Scope
Track 2: Computer Ownership, Capacity Building, and Sustainability Program Funding Amount

By clicking on your track below, you acknowledge that, if chosen as a Digital Opportunity Track 2 grant recipient, you will be funded as a Lead (Track 2b).

- o   Computer Deployment Lead: $977,500

I agree to:

☐   Complete and implement the Computer Ownership Program track of the Digital Opportunity Grant Program Guidance.

☐   Address the need for "Availability and affordability of computers, help desk and technical support."

Describe the following:

    a) **Experience related to Computer Ownership Program track's details, such as the roles and/or responsibilities. (300 word limit)**

    b) **Staff capacity for Computer Ownership Program track and any positions, if any, that you plan to hire to increase your capacity. (300 word limit)**

Is your entity utilizing other funding and/or resources to support the success of this program?

    ○ Yes
    ○ No

Describe the funding and your current and future plans to integrate this project into your ongoing projects. (350 word limit)

(Note: There can be no duplicative activities or expenses between the funding requested through this program and any applicable NTIA Digital Equity Competitive Program funding or other private or Office of Digital Opportunity funding awarded to the subgrantee or its partners. However, activities funded through this program may complement other funded efforts by addressing different aspects of the same initiative or by serving distinct populations, as long as each funding source is used for clearly defined and separate expenses).

Area and Groups Served
Track 2b: Computer Deployment Lead (Lead) with Computer Deployment Partners (Partner)

Please check all the North Carolina counties that your project will serve:

    ☐ All Counties

    ☐ In the portal, there will be a list of all North Carolina Counties to choose from. You may choose all that apply. If your organization serves the entire state, please choose "All North Carolina Counties."

Who are you serving, and what are their digital opportunity needs? (400 word limit)

What is your experience serving these groups, and how will you ensure this program is meeting their needs? (300 word limit)

Partners and Local Engagement
Track 2b: Computer Ownership, Capacity Building, and Sustainability Program-Lead with Partners

Leads should identify four to six deployment Partners and answer these questions:

List the organizations that will serve as Partners in your computer deployment project and how much funding each Partner will receive for this project. A Lead can also serve as a deployment Partner. (300 word limit)

Leads should distribute a minimum of $640,000 to Partners for programming and staff (the amount per Partner may differ, based on the needs of the Partner organization and those they are serving).

What experience and capacity do your Partners have in meeting community needs? (200 word limit)

If applicable, describe the capacity and experience of the Partners' staff in digital opportunity and computer ownership activities, including their roles and experience and whether additional positions are required and why. (300 word limit)

How will you help connect each recipient to digital literacy, digital navigators, cybersafety, and other supports to maximize computer use and adoption? (200 word limit)

As a Lead, I agree that I will ensure that Partners will:

- ☐ Vet recipients to meet eligibility requirements ensuring that recipient identifying information is protected.
- ☐ Verify and check the condition and count of computers as they are received from Hubs.
- ☐ Assure that there is secure space for storing and distributing computers.
- ☐ Report any computers that don't meet standards and remedy with the Hub.
- ☐ Provide reasonable support to recipients for them to safely transport their computer home.
- ☐ Follow responsible reuse and recycling steps for end of use of distributed computers.
- ☐ Require recipients to sign an agreement that the computer will not be re-sold.
- ☐ Ensure that recipients are meaningfully connected to digital literacy, cybersafety, and other supports.
- ☐ Collect data and provide feedback from recipients.
- ☐ Participate in NCDIT's computer deployment training sessions and project-related meetings.

Specific Project Questions
Track 2b: Computer Ownership, Capacity Building, and Sustainability Program-Lead with Partners

What experience does your organization have in identifying, engaging, and managing partnerships in similar initiatives? (200 word limit)

What benefits does your organization offer and gain for serving in this role? (200 word limit)

What criteria have you used to identify your Partners? (200 word limit)

How will you ensure that all Partners adhere to program requirements? (200 word limit)

As a Lead, I agree to:

☐ Collect data from the Partners and report to NCDIT in a timely manner including key learnings.

☐ Participate in computer deployment training and project related meetings.

☐ Provide clear, proactive communication and problem solving with Partners, Hubs, and NCDIT.

☐ Monitor Partners for budget and program compliance.

As a Lead, I agree to and acknowledge:

☐ To receive and deploy a minimum of 3,750 computers from the NCDIT-designated Hub and transfer to Partners if needed. Partners also agree to receive computers from Hubs directly, if appropriate.

☐ To procure computers with a minimum budget of $227,500 to supplement those received from the NCDIT-designated Hub and transfer to Partners if needed. This minimum budget can be increased depending on overall budget allocation. These computers can be procured from Hubs, other computer refurbishers, or suppliers.

☐ That if selected, this project will not support lending programs. All funded programs must distribute large-screen computers (laptops, desktops or tablets) at no cost, to eligible individuals. Limited acquisition and deployment of smartphones is allowed with NCDIT approval.

Budget
Track 2: Computer Ownership, Capacity Building, and Sustainability Program

Please provide the following information about your budget for the duration of this project. (See budget template.)

Budget Narrative (upload). Provide a written description for the budget in each category.

For personnel, include position titles and the amount of expected amount of time dedicated to grant at grant initiation. Explain who will be responsible for programmatic and financial reports and if those individuals are the same person or different. If those individuals are not in place today, please explain staffing plans for the grant. Provide any additional details not requested above that may assist the application reviewing committee.

Attestation
Track 2: Computer Ownership, Capacity Building, and Sustainability

I hereby attest that all of the information I have provided in this application is true, complete, and accurate to the best of my knowledge and belief. I understand that any misrepresentation or omission of information may result in the disqualification of my application or other adverse consequences.

Name and Date

○ Full Name _____

○ Date _____