

# GREAT Program

## Growing Rural Economies with Access to Technology Program

March 3, 2020

To: 2018-2019 GREAT Grant Program Grantees

From: Broadband Infrastructure Office

Subject: Monitoring Deployment Project Period “Construction Period”

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The GREAT Grant Program grant agreement states in Paragraph 3 (a) the following:

Deployment Project Period (“Construction Period”) - The Construction Period is the time from the execution of this Grant Agreement to the time that service is available to locations identified in Exhibit A “Scope of Services” and will not extend past July 15, 2021.

For this program year, the Construction Period is two years from July 15, 2019, which is the effective date of the grant agreement. In an effort to ensure our grantees are in compliance with the grant agreement our office will conduct at least one on-site monitoring visit during the Construction Period. The purpose of this visit is to ensure compliance with the grant agreement. Our office will not engineer the project or inspect the quality of work; however, we may ask clarifying questions about the ability to serve locations with the proposed speeds in the grant agreement.

**The GREAT Grant Program Manager will schedule a monitoring visit with the grantee and will confirm the visit in writing. In addition, the program manager will provide the names of the NC Broadband Infrastructure Office (BIO) staff that will conduct the monitoring visit. Attached is Exhibit 1, which is a sample form that the grantee must complete prior to the visit.**

The following will be reviewed during the visit:

### **All Providers**

It is expected that BIO staff will meet with the appropriate representative from the grantee that can explain the network design of the project. BIO staff will also take pictures during the visit to be added to the project file. **If the grantee has completed portions of the project and 1) broadband access is available to any recipient identified in the grant agreement and 2) has become a customer because of this project, BIO staff would like to coordinate a meeting with the grantee and the recipient/customer to verify service, if possible and agreeable with the grantee.**

### **Wired Providers**

It is expected that BIO staff will see the route of the project, conduct a sight verification of installed equipment (DSLAM, Pedestals, Fiber Hut, etc.) deployed in the field, and sight verification of stored materials purchased for this project that will be used at a later date. If possible, BIO staff would like to see actual construction.

### **Fixed Wireless Providers**

It is expected that BIO staff will conduct a sight verification of the location of vertical assets, installed equipment, and stored materials purchased for this project that will be used at a later date. If possible, we would like to see actual construction of towers or installation of fixed wireless equipment.

**The GREAT Grant Program Manager will provide the grantee a written summary of the monitoring visit, using the sample form in Exhibit 2, no later than 30 days from the date of the visit.**



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**Exhibit 2 - SAMPLE**  
**2018-2019 Construction Period Monitoring Visit Summary**

<b>Project Number:</b>		<b>Grantee Name</b>	
<b>County of Project:</b>		<b>BIO Staff:</b>	
<b>Date of Visit:</b>		<b>Grantee Contact:</b>	
<b>Contact Info:</b> (Address, Phone, & Email)			
<b>Grant Agreement Effective Date:</b>		<b>Construction Period End Date:</b>	
<b>Technology Type</b> (DSL, Coax, FTTH or Wireless:			
<b>Attach photos</b>			
<b>Brief Report on Deployment (as of date of visit)</b>		<b>Summary of Progress (as of date of visit)</b>	
<b>Description of Network Design, Current Issues and Resolutions, and Other Relevant Information</b>			
<b>Visit Conducted By:</b> (Print and Sign)		<b>Date:</b>	